Background: In alignment with the UW-Madison’s Inclusive Excellence diversity initiative, the Information Technology Academy (ITA) provides services to diverse students, with the ultimate goal of increasing their enrollment, retention and graduation rates at the University of Wisconsin-Madison. Through its triple focus on academic preparation, leadership development and technological literacy, ITA prepares promising students for learning and leadership in the 21st century digital age. See ita.wisc.edu for additional background information.

Attention Students:
The Information Technology Academy is currently hiring entry-level student Technology Instructors to provide direct instruction to high school aged students enrolled in the Madison program.

HOURS: Approx 10-20 hours/week with flexible scheduling during weeks when ITA classes are not in session. Saturday work required.

PRINCIPAL DUTIES (include but are not limited to):
ITA Instructors will be responsible for:
- Participating in training and development activities to learn ITA curriculum and pedagogical methods, program policies, and UW-Madison pre-college safety procedures and mandates.
- Assisting ITA full-time staff with preparation of lesson plans and activities for computer labs.
- Co-teaching computer lab sessions in a variety of topic areas, based on areas of interest and expertise. These topic areas include, but are not limited to: web and graphic design, hardware, programming languages, digital audio and video software, presentation and spreadsheet software, and IT innovation.
- Enforcing ITA program policies, and staying informed about UW-Madison pre-college safety procedures and mandates.
- Researching new technologies, innovations and developments to ensure relevance of curriculum.
- Occasionally assisting with computer configuration and various equipment maintenance.

QUALIFICATIONS: Seeking highly responsible college-enrolled students in good standing who are making satisfactory progress toward a degree. Commitment to working with a diverse clientele required. Excellent problem-solving and interpersonal skills essential. Ability to adapt to a shifting variety of duties; English fluency required. Previous age-group teaching experience and strong computer skills are desired.

To apply for this position, please send resume, cover letter and 2 references to the email below. Please also include the following information in your application materials:

- Major, GPA, degree sought, & expected graduation date
- Description of experience with the population that ITA serves
- Description of computer skills, including proficiency in specific software programs.

A.J. Dauntry Krill and Juan Martinez, Technology Services Managers
ita-support@lists.wisc.edu

ALL FINALISTS WILL BE SUBJECT TO A CRIMINAL BACKGROUND CHECK.